

KENYA DAIRY BOARD

REQUIREMENTS FOR IMPORTING AND EXPORTING OF MILK AND MILK PRODUCTS

1.0. The Dairy Industry Act Cap. 336 empowers Kenya Dairy Board to regulate the importation and exportation milk and milk products. The Dairy Industry (Import and Exports) regulation, 2021 gives the requirements of importing and exporting of milk and milk products as follows;

- (a) Milk import or export to meet the requirements of the relevant standards
- (b) Ensure the importer/exporter is a registered dairy business operator with a valid regulatory permit

2.0. Considerations to be made by Kenya Dairy Board for grant of An import permit

Kenya Dairy Board considers a number of factors before issuing an import or export permit including the following;

- (a) The need to prevent dumping of dairy produce or product into the country
- (b) Whether there is deficit or surplus of the dairy produce or product in the Kenyan Market
- (c) Risk involved in the importation or exportation of the dairy product
- (d) Compliance to relevant standards and regulations including the need to obtain a certificate of no objection from the Directorate of Veterinary Services to import or export the dairy produce.

3.0. Procedure for importation and exportation of Milk and milk products

- I. Application for an import export regulatory permit.**

An interested person makes an application online to the Managing Director, Kenya Dairy Board through portal.kdb.co.ke for consideration in grant of an import/export permit. The application should provide the following;

- Details of the applicant/company name including; the physical and postal address, email number and telephone number
- The KRA PIN of the Company or the applicant

The application process will require one to create his/her own credentials for use in the subsequent processes.

II. Registration with Ken trade System

Kenya Dairy Board is one of the partner agencies using the Kentrade single window system which is run by Kentrade a directorate of the National treasury. Once the regulatory permit has been approved by the Board, the applicant lodges an application for consignment based permit using the Kentrade system. All levels during the approval of the import/export permit are done online using the following link; <http://www.kentrade.go.ke>.

Requirements during the application;

- User name and KRA pin
- Organization/ company name and user pin
- Full details of the organization

III. KDB opts the applicant.

When an applicant has successfully registered in the Kentrade single window and obtain his/ her credentials, Kenya Dairy Board opts the applicant as a user of the system.

IV. Lodging application for an import/ export permit

Once opted as a user of the system, one can lodge the application and apply for user consignment reference (UCR).The applicant

makes application for approval of the consignment based permit from the relevant agencies including the Directorate of veterinary services

V. Documents required

When making applications, the following documents should be attached;

- Copy of certificate of analysis from the Country of origin
- Copy of Certificate of conformity from Country of origin.
- Copy of Commercial invoice
- Veterinary attestation of no objection to import from the Country of origin.

4. Kenya Dairy Board Fees Applicable

Type	Revenue code	Fee	Duration
Export permit fee	7701	2,000	Per consignment
Import permit fee	7702	6,000	Per consignment
Import regulatory permit	-	100,000	Per year
Import Levy	7703	10% CIF NCY	Per consignment
Consumer Levy EAC Origin	7703	40cts per Kg for Liquid milk equivalent	Per consignment

5. Validity of the permit

The import permit is valid for 3 months from the month of issuance. The permit can however be extended upon the applicant making the request for extension.